



4th Quarter Performance Report

PERIOD: 01 APRIL 2017 – 30 JUNE 2017 [FINANCIAL YEAR: 2016/17]

Performance Management Unit
NKOMAZI LOCAL MUNICIPALITY | P.O. BOX 101 MALELANE 1320

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1. INFRASTRUCTURE DEVELOPMENT

1.1 Electricity

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
EL01/N KLM 096, 097 & 098	New Household Connections	Nkomazi	Construction of new electricity infrastructure	100% construction of new electricity connections complete by 30 June 2017	9,000,000	100% construction work completed	100% complete connections of 695 households	3,326,674	5,932,755	Yes	The actual expenditure amount includes payments of invoices submitted in the 3 rd quarter however paid in the fourth quarter	None	Close- up reports and Happy letters
EL02 /NKLM3	Upgrading of Existing Substations	Nkomazi	Upgrade existing Substations	5MVA Substation Upgraded by 30 June 2017 to supply new development	4,000,000	Monitoring Report of 4 th Quarter Performance	Monitoring report of the substation	0.00	0.00	Yes	n/a	n/a	Monitoring report
EL03 / NKLM01 05	Marloth Park Electrification	Marloth Park	Implement new electrical connections	Average number of connections implemented per quarter	1,200,000	Complete 25 new electrical connections as per applications received	26 New connections completed.	300,000	300,000	Yes	n/a	None	List of connections completed.

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						Planned	Actual	Planned	Actual				
EL04	Eskom Bulk Supply Upgrade	Nkomazi	Upgrade of Eskom bulk electricity supply	Eskom bulk electricity supply upgraded by 30 June 2017	5,000,000	Complete 2 upgrades	None	1,500,000 (Own revenue)	0.00	No	Contract no. 09/2017 was awarded to Vuka VKA Trading for the erection of the new substation on 5 June 2017.	As the contractor is currently on site it has been agreed that the upgrades should be completed within the agreed timeline as per the SLA.	Appointment letter and SLA
EL05	Installation of High Voltage Ring Supplies	Nkomazi	Install high voltage ring supplies	One High Voltage (HV) ring installed by 30 June 2017	1,000,000	Monitoring Report 4 th Quarter	Monitoring report Of the high voltage ring	0.00	0.00	Yes	n/a	n/a	Monitoring report
EL06/N KLM109	Smart Metering	Nkomazi	Install smart metering to municipal bulk supply points	55 Supply points/ smart meters installed by 30 June 2017	1,200,000	7 smart meters installed by 30 Jun-2016	None	120,000	0.00	No	Bidders did not meet the minimum requirements	Tender to be re-advertised in the new financial year	n/a

1.2 Water

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WT01	Louville Water Treatment Plant	Louville	Construction of 6ML/d water treatment plant	Construction complete by 31 March 2017, 680 existing households to benefit	1,969,413	Monitoring Report on State of Infrastructure 30 June-17	100% construction complete	0,00	0,00	Yes	None	None	Progress report and practical completion certificate
WT02/ NKLM 135	Block B (Nkanini) Water Reticulation (15km)	Block B	Construct new water reticulation infrastructure	Construction completed by 31 Mar 2017, 1524 new households to benefit	17,608,497	None	99% completed (commissioning)	0,00	0,00	Yes	The performance by the service provider exceeded the MIG allocation for the financial year	The invoices to be paid in the first quarter of the next Financial year	Practical completion and happy letters
WT03/ NKLM 136	Block C Replacement of Pipe	Block C	Replace UPVC pipe with steel pipe	Replacement of UPVC pipes completed by 30 June 2017, 5478 existing households to benefit	385,970	None	88% complete	0,00	0,00	Yes	The performance by the service provider exceeded the MIG allocation for the financial year	The invoices to be paid in the first quarter of the next Financial year	Progress report testing and commission
WT04/ NKLM 121	Block C Water Reticulation	Block C	Construct water reticulation infrastructure	Construction completed by 31 Mar-2017 1272 existing households to benefit	15,179,860	None	100% completed	0,00	0,00	Yes	The performance by the service provider exceeded the MIG allocation for the financial year	The invoices to be paid in the first quarter of the next Financial year	Close-up report Happy letters

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WT05 /NKLM 114	Kamaqhekeza Upgrading of the AC pipeline	Kamaqhekeza	Upgrade the AC pipeline	Construction completed by 31 Mar-2017 2500 new household to benefit	11,956,150	None	84% construction	0,00	1,566,233	Yes	Invoice was paid with an additional funding received in March 2017.	None	Progress report
WT06/ NKLM 117	Langeloo 20KM Water Reticulation (Esigayweni)	Langeloo	Construct water reticulation infrastructure	Construction completed by 31 Mar-2017 1329 new household to benefit	14,805,756	None	98% construction	0,00	285,516	Yes	Invoice was paid with an additional funding received in March 2017.	None	Progress report and practical completion.
WT07/ NKLM 115	Mandulo Bulk Water Supply	Mandulo	Construct bulk water supply (3km of 315 mm UPVC bulk line)	85% Construction completed by 31 Mar-2017 1403 new household to benefit	4,554,635	None	98% construction	0,00	0,00	Yes	The performance by the service provider exceeded the MIG allocation for the financial year	The invoices to be paid in the first quarter of the next Financial year	Progress report and practical completion.
WT08/ NKLM 108	Nhlabaville 8KM Water Reticulation	Nhlabaville	Construct water reticulation infrastructure	Construction complete by 31 Mar-2017 4184 new household to benefit	5,536,319	None	48% construction	0,00	503,213	Yes	Invoice was paid with an additional funding received in March 2017.	None	Progress report

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WT09/ NKLM 109	Phakama (Block C) 17KM Water Reticulation	Phakama	Construct water reticulation infrastructure	70% Construction completed by 31 Mar-2017 1560 new households to benefit (Multi-year project)	12,284,728	None	72% construction	0,00	0,00	Yes	The performance by the service provider exceeded the MIG allocation for the financial year	The invoices to be paid in the first quarter of the next Financial year	Progress report
WT10/ NKLM 132	Tonga Water Treatment Works Phase 1B (Phase 2)	Tonga	Construct water treatment works (WTW) infrastructure	60% construction complete by 30 Jun-2017 24675 new and existing HH to benefit (multi-year project)	22,295,945	None	86% construction	0,00	0,00	Yes	The performance by the service provider exceeded the MIG allocation for the financial year	The invoices to be paid in the first quarter of the next Financial year	Progress report,
WT11/ NKLM 112	Gravity Main Malelane	Malelane	Construct the gravity line	Construction completed by 30 Jun 2017 727 new households to benefit (multi-year project)	2,072,900	100% construction complete by 30 June-17	100% construction	1,413,463	1 200 000	Yes	None	None	Progress report

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WT13/ NKLM 119	Upgrading of Raw Water, Filters and Clarifiers	Komatipoort	Upgrade the WTW	Construction completed by 31 Dec-2016 4872 new and existing households to benefit (multi-year project)	5,564,602	Monitoring Report on State of Infrastructure 30 June-17	100% construction	98,332	98,332	Yes	None	None	Completion certificate and close up report
WT14/ NKLM 120	Upgrading of Existing WTW	Hectorspruit (Mjejane)	Upgrade the WTW	Construction completed by 31 Dec-2016 3079 new and existing households to benefit (multi-year project)	1,839,703	Monitoring Report on State of Infrastructure 30 June-17	100% construction (commissioning)	1,193,029	1,196,246	Yes	None	None	Progress report and practical completion
WT16/ NKLM 126	Rising main Malelane	Malelane	Construct the rising main line	Construction completed by 31 Dec-2016 5061 new and existing households to benefit (multi-year project)	2,637,100	Monitoring Report on State of infrastructure 30 Jun-17	100% construction	1,808,403	1 539 734	Yes	None	None	Progress report

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WT17/ NKLM 130	Upgrading of Existing WTW and Reservoir	Marloth park	Upgrade the WTW	Construction completed by 31 Dec-2016 4533 new and existing households to benefit (multi-year project)	5,800,000	Monitoring Report on State of infrastructure 30 Jun-17	Monitoring report	0,00	0,00	n/a	None	None	Monitoring report
WT18/ NKLM 131	Construction of 2ML Reservoir, Upgrading and Refurbishment of WTW	Malelane	Construct reservoir and upgrade the WTW	Construction completed by 31 Dec-2016 727 existing and new households to benefit (multi-year project)	5,490,000	100% construction complete by 30 June-17	100% Completed	1,376,813	1 539 734	Yes	None	None	Progress report
WT19	Upgrading of Reservoir and Extension of Reticulation	Ericsville, Lusaka	Upgrade existing reservoir and extend reticulation	100% construction complete by 30 Jun-2017 600 existing and new households to benefit	11,652,036	100% construction complete by 30 Jun-17	100% completed	6,870,856	6,710,160	Yes	None	None	Progress report and practical completion

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WT24	Refurbishment Project	As per the request – Nkomazi area	Refurbishment of the existing water infrastructure	80% refurbishment complete by 30 June 2017	9,000,000	80% refurbishment complete by 30 Jun-17	67 % refurbishment	5,213,729	5,892,515	No	Delays in the delivery of material from suppliers/factory	Engage the contractor to deal with the supplier so that orders are made on time	Progress report
WT32	(2ML ground reservoir)	Mandulo	Construct reservoir	50% construction complete by 30 June 2017	255,678	None	50% construction	0,00	0,00	Yes	The performance by the service provider exceeded the MIG allocation for the financial year	The invoices to be paid in the first quarter of the next Financial year	Progress report
WT33	(2ML ground reservoir)	Mdladla	Construction of 2ML reinforce concrete reservoir	80% construction complete by 30 June 2017	1,589,629	None	98% completed	0,00	0,00	Yes	The performance by the service provider exceeded the MIG allocation for the financial year	The invoices to be paid in the first quarter of the next Financial year	Completion certificate and close-up report

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WT34	(2ML ground reservoir)	Joe slovo	Construction of 2ML reinforce concrete reservoir	80% construction complete by 30 June 2017	2,041,429	None	98% completed	0,00	0,00	Yes	The performance by the service provider exceeded the MIG allocation for the financial year	The invoices to be paid in the first quarter of the next Financial year	Practical completion
WT35	Construction of 2ML Reservoir, Upgrading and Refurbishment of WTW	Mbuzini	Upgrading and refurbishment of water treatment works, construction of 2ML reservoir and pipeline and extension of reticulation	100% construction complete by 30 Jun-2017 1021 new HH to benefit (multi-year project)	11,535,879	100% construction complete by 30 Jun-17	40% construction	8,075,115	1,208,515	No	Slow progress due to non- payment of a contractor by Rand Water	Rand Water to pay the contractor	Progress report
WT36	Upgrading of existing gravity pipeline	Ngwenyeni	Upgrading of existing gravity pipeline and extension of reticulation	100% construction complete by 30 June 2017 to benefit 1072 existing households	5,725,091	100% construction complete by 30 Jun-17	87% construction	4,007,563	136,800	No	Slow progress due to non- payment of a contractor by Rand Water Delays in the approval of variation order by Rand Water	Rand Water to pay the contractor	Progress report and approval of variation order

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						Planned	Actual	Planned	Actual				
WT37	Upgrading of rising main (2km)	Masibekela	Upgrading of rising main and extension of reticulation	100% construction complete by 30 June 2017 to benefit 2257 existing households	2,079,583	100% construction complete by 30 Jun-17	100% construction	623,874	0,00	Partial	During commissioning leakages were noted.	Contractor to attend to snag list.	Progress report
WT38	Construction of package plant, new rising main and new borehole and extension of reticulation	Stentor	Construction of package plant	100% construction complete by 30 June 2017 to benefit 130 new households	4,215,150	100% construction complete by 30 Jun-17	60% construction	2,950,605	2,564,954	Partial	Rand water delayed the payment of the contractors and the work was put on hold.	Management to engage Rand water to pay contractors on time	Progress report
WT39	Water reticulation (Tonga Block A)	Tonga block A	Construction of water reticulation	100% construction complete by 30 June 2017 to benefit 400 new households	7,342,634	100% construction complete by 30 Jun-17	95% construction (Commissioning)	5,139,843	2,386,327	Partial	Delays in the delivery of elevated tank	Tank has been delivered, in future the contractor should engage the supplier to expedite delivery.	Progress report

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WT40	Water reticulation (Magudu)	Magudu	Construction of water reticulation	80% construction complete by 30 June 2017 to benefit 860 new households	8,198,291	80% construction complete by 30 Jun-17	58 % construction	5,738,803	4,522,713	Partial	Certain sections of the work had hard rocks.	None	Progress report
WT41	Extension of Water reticulation (Middelplaas)	Middelplaas	Construction of water reticulation	80% construction complete by 30 June 2017 to benefit 820 new households	9,000,000	80% construction complete by 30 Jun-17	98% construction	6,300,000	3,608,014	Partial	Multi-year project and the 29% is based on the scope of work for 2016/17 FY	None	Progress report
WT28/ NK003	Blue Drop Status	Nkomazi	Conduct water sampling and analysis to achieve Blue Drop status.	16 Water Supply Systems (WSS) and Boreholes sampled and tested	3,347,142	16 Water Supply Systems and Boreholes sampled and tested monthly.	16 Water Supply Systems and Boreholes were sampled and tested on monthly basis.	836,785	R836 785	Yes	None	None	Water Quality Sampling Results (Certificate of Analysis) & Payment Certificates
			Conduct Annual Full SANS 241 Analysis	5 Water Supply Systems achieve Blue Drop status		5 WSS monitored and Inspected for Blue Drop Status	5 WSS were inspected and monitored for Blue Drop Status			Yes	None	None	Blue Drop quarterly technical Inspection reports.

1.3 Sanitation

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
SN01/NKLM 030	Existing Village Sanitation	Nkomazi	Construct convertible sanitation toilets	10% construction complete by 30 Jun-2017 750 households to benefit	1,191,832	None	99% construction	0.00	1,437,203	Yes	Outstanding payment to the supplier	None	Progress report
SN02/NKLM 029	New Village Sanitation	Nkomazi	Construct convertible sanitation toilets	10% construction complete by 30 Jun-2017 750 households to benefit	1,194,568	None	80% construction	0,00	0,00	Yes	Outstanding payment to the supplier	None	Progress report
SN03/NKLM 028	RHIG Projects	Mangweni	Construct convertible sanitation toilets in Mangweni	100% construction complete by 30 Jun-2017 320 households to benefit	4,500,000	100% construction complete by 30 Jun-17	100% completed	1,326,598	1,182,348	Yes	None	None	Completion certificate Close-up report and happy letters.

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
SN04/ NKLM 037	Green Drop Status	Malelane, Mhlatikop, Hectorspruit, Komatipoort & Tonga	Monitor Green Drop status of Wastewater Systems	5 Wastewater Treatment Works [WWTW] monitored to Improve on Green Drop compliance	750,000	5 WWTW sampled and tested. (Green Drop Quarterly Technical Inspections on all 5 WWTW)	5 WWTW were sampled and tested monthly Greed Drop quarterly technical inspections were done on all 5 WWTW	272,641	272,641	Yes	None	None	WWTW sampling results Quarterly technical inspection reports per WWTW
SN05	No Drop Status (WCWDM)	All Wards/Villages	Reduce water losses through implementation of water conservation and demand management	Bulk flow metres installed at all reservoirs by 30 June 2017 Water Loss Report 30 June 2017	750,000	Installation of bulk water flow metres at reservoirs WTW, WWTW (Conduct quarterly water balances to measure water loss)	Bulk Flow meters installation was not done Quarterly water balance was conducted to measure water loss	550,000	0.00	Partial	Unavailability of required bulk flow meters	Consider advertising on tender for short term contracts for specialised electronic bulk flow meters.	Water balance report on existing meters that are working.
SN06	Sewer Pump Station Upgrade	Komatipoort	Improve access to safe waterborne sanitation and reduction of sewer spillages	Upgrading of Komatipoort Railway Sewer pump station complete by 31 Mar-2017	700,000	Pump performance monitoring report by 30 June 2017	Installation of pumps was completed in the last quarter. Reduction of sewer spillages to railway station achieved.	0.00	0.00	Yes	None	None	Sewer Pump station report

1.4 Roads

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
RD01/ NK038	Nkomazi road network	Nkomazi	Maintain the municipal road network	300km of road maintained	4,000,000	75km of road maintenance by 30 Jun-17	94.5 km of road maintained.	1,000,000	998,000	Yes	None	None	Road maintenance budget
RD02/ NKLM 037	Boschfontein Bus Route	Boschfontein	Construct a tarred road on Bus Route	90% construction complete of 6km tarred road by 30 June 2017	15,264,267	None	98 % construction	0.00	0.00	Yes	None	None	Completion certificate
RD03/ NKLM 038	Construction of Nkungwini Bus Route	Nkungwini	Construct a tarred road on Bus Route	100% construction complete of 5km of tarred road by 30 Sept-2016	8,174,823	Monitoring Report on Road Infrastructure 30 Jun-17	Monitoring Report	0.00	0,00	Yes	None	None	Completion certificate and close-up report
RD04/ NKLM 039	Schulzental B Bus Route	Schulzental	Construct a tarred road on Bus Route	99% construction complete of 5km of tarred road by 30 June 2017	22,813,302	99% construction complete by 30 June-17	99% construction complete	0.00	0.00	Yes	None	None	Progress report and practical completion

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
RD05	Durban Bus Route	Durban	Construct a tarred road on Bus Route	99% construction complete of 4,7km of tarred road by 30 June-2017	12,604,202	99% construction complete by 30 June-17	100% construction complete	0.00	0,00	Yes	None	None	Progress report and completion certificate
RD06	Driekoppies Bus Route (Phase 2)	Driekoppies	Construct a tarred road on Bus Route	99% construction complete of 2km of tarred road by 30 June-2017	5,259,715	99% construction complete by 30 June-17	99% construction complete	5,259,715	0,00	Yes	None	None	Progress report and practical completion
RD07	Mafambisa Bus Route (Phase 2)	Mafambisa	Construct a tarred road on Bus Route	100% construction complete of 2km of tarred road by 30 June-2017	12,604,202	100% construction complete by 30 June-17	100% construction completed	3,897,034	0,00	Yes	None	None	Completion report and close-up report

1.5 Community Facilities

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4th Quarter (Milestone/Target)		4th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
CF01/ NKLM 014	Mangweni Sports Facility	Mangweni	Construct/ upgrade sports facilities	80% construction / upgrading complete by 31 Mar-2017 Multi-year project	2,087,827	None	98% construction complete	0.00	0,00	Yes	None	None	Progress report
CF02/ NKLM 015	Upgrading of Mbuzini Stadium	Mbuzini	Upgrade Mbuzini stadium	70% upgrade complete by 31 Dec-16 Multi-year project	605,385	None	66% construction complete	0.00	0.00	Yes	None	None	Progress report
CF03/ NKLM 017	Boschfontein Community Hall	Boschfontein	Construct community hall	80% construction complete by 31 Mar-2017 Multi-year project	9,869,740	None	95 % construction complete	0.00	0,00	Yes	None	None	Progress report
CF04/ NKLM 019	Block B Community Hall	Block B	Construct Block B community hall	80% construction complete by 30 Jun-2017 Multi-year project	10,965,795	80% construction complete by 30 June -17	95% construction complete	541,134	0,00	Yes	None	None	Progress report
CF05/ NKLM 020	Upgrading of Driekoppies Stadium	Driekoppies	Upgrade Driekoppies stadium	80% upgrade complete by 30 June 2017 Multi-year project	1,023,625	None	96% construction	0.00	0,00	Yes	None	None	Progress report

2. CORPORATE SERVICES

2.1 Municipal By-Laws

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
MB01	By-Laws and Policy Development	Malelane	Update By-laws and relevant policies	4 By-Laws and 50 Policies by end FY 16/17	OPEX	5 policies and 1 by-law reviewed and approved by the council	3 by laws reviewed (property rates, tariff and credit control and debt collection by law	OPEX	OPEX	Partial	Focus shifted to Revenue related by-laws hence policy review processes were put on hold.	More policies to be reviewed in the next quarter	Local authority notice no 2016/2017

2.2 Performance Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
PM01	Cascading Performance Management System	Malelane	Facilitate organisational Performance Management workshops	4 PMS workshops/Trainings conducted by 30 June 2017	OPEX	Conduct 2 workshops	1 Workshop conducted on 17 May 2017	OPEX	0.00	Partial	Work overload due to inadequate capacity in the PMS unit	Budget has been allocated for additional staff within the unit in the 2017/18	Invitation, attendance register and presentation compiled
PM02	Cascading Performance Management System	Malelane	Cascade individual performance management to all municipal employees	Cascade performance management to 3 Task Levels (T12, T14 and T17) by 30 June 2017	OPEX	Monitoring and progress report	Not applicable as the performance agreements were not entered into with the targeted employees	OPEX	0.00	No	Monitoring reports could only be drafted if Performance agreements are signed by the targeted levels.	PMS team to consult the relevant labour unions and stakeholders on the implementation of the IPMS by the end of Sept 2017.	n/a
PM03	Cascading Performance Management System	Malelane	Cascade individual performance management to all municipal employees	4 quarterly PMS reviews conducted respectively by end of FY 16/17	OPEX	Report on quarterly PMS reviews conducted	3rd quarter report submitted to council for approval on 26 April 2017	OPEX	0.00	Yes	None	None	3rd quarter report

2.3 Skills Development

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WSP0 1/ NK123	Workplace Skills Development	Nkomazi municipality	Facilitate skills development training for employees and non-employees	34 training programmes implemented by end of FY 16/17	2,088,266	8 trainings implemented	2 Trainings implemented	386,716	0.00	No	Budget reallocated to other service delivery priorities	Motivate for adequate budget and secure funding from SETA	Attendance register water and water reticulation

2.4 Student Financial Support Programme

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
NK127	Financial support	Nkomazi	Assist needy students for their first-year registration	40 students financially assisted to register for first year by 30 June 2017	234,625	Monitoring report	Monitoring report	0.00	0.00	Yes	n/a	n/a	Report

2.5. Employee assistant programme

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
EAP01	Employee Assistance Programme	Nkomazi LM	Facilitate the Employee Assistance Programme (EAP)	4 campaigns conducted by 30 June 2017	172,383	1 campaign conducted	1 Campaign Conducted	43,096	43,096	Yes	None	None	Forms

2.6 Occupational Health and Safety

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
OHS01	Occupational Health and Safety	Nkomazi LM	Monitor occupational health and safety of employees (OHS)	4 health risk assessments reports issued by 30 June 2017	117,313	1 health risk assessments report issued	One OHS report was done at Komatipoort Standby Houses	OPEX	OPEX	Yes	None	None	OHS report

2.7 Information Technology

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
IT01/NK125	Information Technology (IT)	Nkomazi local municipality	Improve IT facilities	Upgrade ICT software to allow full implementation of MSCOA	2,444,797	Monitoring and reporting	Monitoring and reporting	0.00	0.00	Yes	None	None	Monitoring report

2.8 Stakeholder Relationships and Inter-Governmental Relations

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
TL01	Traditional Leadership Summit	Nkomazi	Strengthen stakeholder relations and inter-governmental relations	1 summit held by end FY 16/17	OPEX	Traditional authorities monitoring report	Monitoring report	OPEX	OPEX	Yes	n/a	n/a	Monitoring report

2.9 Ward Committees

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WC01	Ward Committees	All wards in Nkomazi local municipality	Monitor the performance of ward committees	4 Ward Committee performance reports submitted	OPEX	1 Consolidated quarterly Ward Committee Report	1 quarterly consolidated report	OPEX	OPEX	Yes	#Ward 2, 16, 17, 19, 27 & 33 were not submitting their monthly reports consistently for the 4 th quarter. # There is no ward committee at ward 09	# Cogta and the Speakers Office will convene a meeting of all non-functional wards for further workshop as part of their support to municipalities. 1 st month of the 1 st quarter # A letter was written to Provincial Cogta to re-establish the ward committee at ward 09. Before end of 1 st quarter 2017	Quarterly Ward Committee Report

2.10 Community Development Workers

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
CDW01	Community Development Workers	All wards with CDW representative	Promote Community Development Workers (CDW)	4 Consolidated Quarterly community Development workers Reports	OPEX	1 Consolidated CDW report	1 Consolidated CDW report	OPEX	OPEX	Yes	n/a	n/a	1 Consolidated CDW report

2.11 Mayoral Imbizo/Outreach Programme

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
MO01	Mayoral Outreach	Nkomazi local municipality	Promote community interaction with political office bearers	1 community Imbizo programme by 30 June 2017	800,000	Conduct 1 community imbizo programme	1 Community Imbizo hosted	750,000	R 400 000	Yes	Budget variance resulted from cost efficiency	n/a	Invites, Photos and recordings

2.12 Council Support

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
CS01	Council Support	Nkomazi	Provide support to Council	4 Council Meetings successfully held as scheduled by end FY 15/16	OPEX	1 Council meeting held	2x General Council meetings held on 22 June 2017 and 29 June 2017	OPEX	OPEX	Yes	None	None	Agenda, Minutes of the meetings
				4 quarterly reports submitted to council as scheduled during FY 16/17		Quarterly report submitted to council	3 rd Quarter report submitted to council on 26 April 2017	OPEX	OPEX	Yes	None	None	Quarterly report

2.13 Internal Audit

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
IA01/NK101	IA01/NK101	Nkomazi	Ensure adherence to internal controls	<3 recurring audit findings	OPEX	Internal Audit Report Issued by 30 Jun-17	Internal Audit Report Issued 28 June 2017	OPEX	OPEX	Yes	None	None	Report
IA02	Internal Audit	Nkomazi	Conduct municipal internal audits (monitoring)	Quarterly progress reports approved by audit committee	OPEX	4th Quarter Progress Report approved by audit committee	4th Quarter Progress Report approved by audit committee on 28 June 2017	OPEX	OPEX	Yes	None	None	Report

2.14 Risk Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
RM01	Risk Monitoring	Nkomazi	Monitor identified risks to the municipality	Risks progress reports presented to RMC	OPEX	Strategic Risks Review finalised by 30-Jun-17	Strategic Review Session done on the 27 June 2017	OPEX	OPEX	Yes	None	None	Risk assessment report Invitation letter & Attendance list

2.15 Communication and Marketing

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
	Communication and Marketing	Malelane	Promote the municipal corporate image	Conduct 6 marketing and branding activities by 30 June 2017	557,470	Procure 2 radio slots	2 radio slots booked (1 job scams and Phelophepha campaign) 3 500 News-letter copies published	OPEX	OPEX	Yes	News-letters planned in the first quarter were produced in the fourth quarter	None	Newsletters

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
						Produce an annual report	2014/15 – 100 copies of annual report	170,000	170,000	Yes	None	None	2014/15 Annual report

3. COMMUNITY SERVICES

3.1 Refuse Removal and Waste Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
						RR01	Refuse Removal	Boschfontein	Increase the provision of refuse removal services to households				
RR02	Landfill Sites	Marloth Park Hectorspruit Komatipoort	Rehabilitate landfill site and transfer stations	3 landfill sites rehabilitated and converted to transfer stations by 30 June 2017.	5,000,000	None	None	0.00	0.00	n/a	n/a	n/a	n/a

3.2 Disaster Response

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
DR01/ NKLM 030	Disaster Recovery	1 Jeppes Reef bridge A and 3 Louisville	To reduce disaster incidents	4 Bridges Upgraded	16,136,000	Monitoring	Upgraded bridges were monitored	OPEX	OPEX	Yes	None	None	Monitoring report
				92km of road and storm water constructed/upgraded	3,864,000	Monitoring	Monitoring report	0.00	0.00	Yes	n/a	n/a	Monitoring report

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
				4 awareness programmes relating to disaster issues conducted.	OPEX	1 awareness programme relating to disaster issues conducted.	3 Awareness Programmes relating to Disaster issues was conducted at Malelane, KaMaqhekeza and Kamhlushwa	OPEX	OPEX	Yes	None	None	Attendance Registers and Photos

3.3 Expanded Public Works Programme

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
EPWP 01	EPWP	Nkomazi	Create jobs for Nkomazi communities	360 jobs created through EPWP	5,917,000	Monitoring Report 4th Quarter	1 Monitoring Report	0.00	0.00	Yes	None	None	Monitoring Report

3.4 HIV/AIDS Programme

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
HIV01	HIV/AIDS Programme	All wards	Increase HIV/AIDS awareness programmes by focusing on social and structural approach	73 HIV/AIDS awareness programmes conducted by 30 June 2017	1,093,922	10 HIV/AIDS awareness programmes conducted	20 Awareness campaign was conducted in different villages	273,480	273,480	Yes	None	None	HCT Statistics Forms

3.5 Special Groups Programme

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
SG01	Youth Development	Nkomazi Im	Facilitate youth development programmes	1 Youth development programme conducted by 30 June 2017	175,000	1 Programme Conducted	None - Programme was conducted in first quarter	OPEX	OPEX	n/a	Programme was conducted in first quarter	None	n/a
SG02	Children Rights	Nkomazi Im	Facilitate programmes for Children's Rights	3 children's right programmes conducted by 30 June 2017	150,000	1 Take a child to work campaign	None	OPEX	OPEX	None	The planned timing coincided with school exams	Planned for next Financial Year 2017/2018	n/a
SG03	Disabled Persons	Nkomazi Im	Facilitate programmes for disabled Persons	2 events for disabled persons conducted by 30 June 2017	100,000	Implementation report	Monitoring report	OPEX	OPEX	Yes	None	None	Monitoring report

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
SG04	Elderly persons	Nkomazi Im	Facilitate programmes for the elderly	2 events for elderly persons conducted by 30 June 2017	75,000	Health walk and anti-hypertension day	Health walk and anti-hypertension day was held on the 3 rd of March 2017 at Naas Stadium	OPEX	OPEX	Yes	None	None	Attendance Register

3.6 Community Events

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
CE01	Sports Development	Nkomazi local municipality	Promote sports development and mass participation for community sport	Number of different sporting activities developed	OPEX	Ongoing tournaments	Ongoing Tournament was held on the 13 th of May 2017 at Kamhlushwa Stadium for athletics for identifying talent and 10 children between the age of 13 & 14 were identified Community Sports Day was held on the 13 th of May 2017 at Kamaqhekeza Stadium for Soccer, netball and Volley Ball. Youth Against substance abuse awareness campaign was held on the 23 rd of June 2017 at Komatipoort	OPEX	OPEX	Yes	None	none	Team list and Photos

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
CE02	Mayoral sports development cup	Nkomazi local municipality	Promote sports development	Number of teams participated in the Mayoral sport development cup	OPEX	Ongoing tournaments	Mayoral Sport development Cup event was held in third Quarter	OPEX	OPEX	Yes	None	None	N/A

3.7 Environmental Awareness

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual)2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
EA01	Cleanest School Competition	Nkomazi	Promote the participation of schools in environmental awareness through competitions	1 cleanest School Competition held	OPEX	Awards giving Ceremony	Prize giving awards ceremony was held on the 15 th of June 2017 at Jeppes Reef Community Hall	R400 000.00	R329 140	Yes	None	None	Attendance Resisters and Photos
EA02	Clean-Up Campaign	Nkomazi	Conduct a clean-up awareness campaign	4 clean-Up Campaigns "successfully" conducted	OPEX	1 clean-up campaign conducted	2 Clean up campaigns was conducted at Mgobodzi and middleplaas	OPEX	OPEX	Yes	None	None	Photos

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
EA03	Arbour week participation		Participate in national events	6 Environmental awareness events conducted	OPEX	None	None	0.00	0.00	None	None	None	N/A

3. PLANNING AND DEVELOPMENT

4.1 Land Use Management, Land Ownership and Township Establishment

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LT01	Mjejane and Mjejane Ext. 1	Mjejane	Facilitate the formalisation of Mjejane settlement (3000 stands)	Proclaimed Township in terms of Ordinance 15 of 1986	1,500,000	Preliminary studies finalised	Project rolled over to 2017/2018 financial year	550,000	0.00	No	Budget re-allocated to other service delivery priorities	There is an intervention from DHS to implement the project in 2017/2018	n/a
LT02	Stentor Township Establishment	Stentor	Facilitate the formalisation of Stentor settlement (700 stands)	Proclaimed Township in terms of Ordinance 15 of 1986	350,000	Draft General Plan finalised by 30 June 2017	Land agreement documents prepared and ready to be signed by the Municipality and the Trust	250,000	0.00	No	Negotiations of terms/ conditions to be imposed in the land agreement	Finalisation of the Land Agreement and finalisation of the Township to done in the fourth quarter	Land agreement documents submitted by the Conveyancer

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LT03	Mkhwarukhwaru Township Establishment	Mkhwarukhwaru	Facilitate the formalisation of Mkhwarukhwaru settlement (200 stands)	Proclaimed Township in terms of Ordinance 15 of 1986	350,000	Draft General Plan finalised by 30 June 2017	Land agreement documents prepared and ready to be signed by the Municipality and the Trust	250,000	0.00	No	Negotiations of terms/ conditions to be imposed in the land agreement	Finalisation of the Land Agreement and finalisation of the Township to be done in the fourth quarter	Land agreement documents submitted by the Conveyancer
LT04	Vlakbult Township Establishment	Kamhlushwa A Extension 2	Facilitate the finalisation of Kamhlushwa Ext. 2 Township Establishment	Township Establishment approved by Council by June 2017 Re-pegging where it is necessary	1,500,000	Release of state land application by 30 June 2017	Project rolled over to 2017/2018 financial year, due to budgetary constraints	375,000	0.00	No	Budget re-allocated to other service delivery priorities	There is an intervention from DHS to implement the project in 2017/2018	n/a
LT05	Mangweni Township Establishment	Mangweni	Facilitate the formalisation of Mangweni Settlement	Approval by Council by June 2017	1,500,000	Township Establishment Application approved in principle by council	Project rolled over to 2017/2018 financial year	500,000	0.00	No	Budget re-allocated to other service delivery priorities	There is an intervention from DHS to implement the project in 2017/2018	n/a

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LT06	Nkomazi Land Use Scheme	NKOMAZI	Develop Single Land Use Scheme for Nkomazi	Land Use Scheme approved by Council and promulgated in the government gazette by 30 June 2017	1,500,000	SDF & LUMS implementation report	Draft SDF and LUMS advertised for public participation	0.00	R157 841.36	Partial	Waiting for comments from Cogta and DRDLR	Incorporate comments and table final SDF and LUMS to council	Invitation for comments/inputs
LT07	Komatipoort Township establishment extension 18	Komatipoort Extension 18	Facilitate the finalisation of the Komatipoort Extension 18	Approval by Council by June 2017	350,000	Monitoring report	Land agreement documents prepared and ready to be signed by the Municipality and the Trust	250,000	0.00	Partially achieved	Negotiations of terms/ conditions to be imposed in the land agreement	Finalisation of the Land Agreement and finalisation of the Township to done in the fourth quarter	Land agreement documents submitted by the Conveyancer

4.2 Geographical Information Systems

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
GIS01	Geographical Information System	Nkomazi	Develop a functional GIS	Fully functional GIS Unit	OPEX	4 th Quarter survey report submitted to the Committee	Survey Report of Providing usable, reliable maps and spatial information to the Public and Municipality departments.	OPEX	0.00	Yes	None	None	Hardcopy Survey report
GIS02			Raise awareness and promote GIS as a strategic tool for the Municipal Service delivery programme.	GIS Awareness Report	OPEX	Monitoring support and feedback report	GIS support to relevant spatial data users, and feedback on developed GIS tools/systems readily available to use.	OPEX	0.00	Yes	None	None	Hardcopy GIS Monitoring support and feedback report.
GIS03			Ensure adherence to standards, data work flows and procedures.	Approved GIS data management and maintenance plan	OPEX	Monitoring and implementation of the Plan	Implementation of the Data management and Maintenance plan for identified datasets.	OPEX	0.00	Yes	None	None	Hardcopy report of the DMMP monitoring and implementation.
GIS04			Provision of Spatial information to both internal and external stakeholders	Required GIS equipment and consumables	290,000	Required GIS consumables received	A requisition without a capital item has been forwarded for procurement	290,000	0.00	No	Waiting for procurement.	Lobby for budget of the GIS consumable during adjustment budget.	Signed requisition

4.3 Integrated Development Planning

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
IDP01	Rural development strategy	All wards	Maintain a responsive IDP	Rural Development strategy	200,000	Final Rural Development Strategy approved by Council	Draft Rural Development Strategy tabled to the Portfolio Committee and ready to be tabled to Council for approval	100 000	0.00	Partial	Item could not be tabled during the last Council sitting as it requires an ordinary Council meeting	Submit Draft Rural Development Strategy to Municipal Council	Draft Rural Development Strategy
IDP02	Integrated Development Plan	All wards	Strengthen integrated development planning and implementation	Responsive IDP in line with Council approved LTDF	200,000	Final IDP 2017/2018 incorporating budget, performance information and comments approved by Council	Final IDP [2017-2022] approved by Municipal Council on the 22 nd of June 2017.	OPEX	OPEX	Yes	None	None	Final IDP Document [2017-2022]

4.4 LED and Tourism Initiatives

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LED01	Mzinti and Tonga Trading Stalls	Mzinti(W19) and Tonga (W9)	To ensure that the Mzinti and Tonga Trading Stalls are fully operational	Mzinti and Tonga Trading Stalls fully operational by June 2017	200,000	Handover of the project to beneficiaries	Project completed	0.00	0	Yes	None	None	Completion certificate
LED02	Komatipoort Tourism Information Centre	Komatipoort(W 6)	Komatipoort Tourism Information Centre 20% functional pending the construction of an access road	100% construction complete of existing building by 30 June 2017	3,700,000	100% construction	None	1,000,000	0.00	No	Budget re-allocated to other service delivery priorities	The project will be rolled over to the 2017/2018 financial year	n/a
LED03	LED Forum	All wards	Facilitate the functioning of LED programme	4 LED forum meetings held	200,000	1 LED forum meeting	LED forum meeting conducted	50 000	0	Yes	None	None	Attendance register and Minutes

4.5 LED tourism and strategy implementation

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LED04	Review of Nkomazi LED Strategy and Tourism Strategy	All wards	Review of Nkomazi LED and Tourism Strategies to ensure alignment with SDF and SPLUMA	Reviewed Tourism and LED Strategies approved by Council	200,000	Strategies approved by council	None	50 000	0.00	No	Budget re-allocated to other service delivery priorities	The project will be rolled over to the 2017/2018 financial year	n/a

4.6 Investment Promotion

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LED05	Business investment and incentive strategy	All wards	Create an enabling environment for investors	Develop Investment Strategy and Investor Incentive Policy	200 000	Terms of reference and appointment of service provider	1 st draft of the Investment Incentive Policy available	0.00	0.00	Partial	Awaiting comments and inputs from stakeholders	Incorporate comments from Stakeholders then submit Investment Incentive Policy to PCM.	Draft Investment Incentive Policy

4.7 SMME support

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LED06	SMME capacity building	All wards	Capacitate and support SMME's	20 SMMEs Supported and capacitated	500,000	Monitoring and after care service	20 SMMEs trained and registered	0.00	0.00	Partial	Registration process took longer than expected	Follow up meeting with SEDA to finalise registration process by the 30 th September 2017	Attendance register for training submitted in 3 rd quarter
LED07	Tourism training and capacity building	All wards	Establish and capacitate Local Tourism Authorities	5 functional LTOs	141,176	Monitoring and Support Report 4 th Quarter	Monitoring and Support Report submitted	0.00	0.00	Yes	None	None	Monitoring and Support Report

5. BUDGET AND TREASURY

5.1 Indigent Register

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
IR01	Indigent register	All wards	Compile indigent register	10,000 new indigents registered by 30 June 2017	OPEX	Verification of indigent register and approval.	The indigent register was approved by Council on the 28 th of June 2017. The current indigent register contains 12952 indigents	OPEX	OPEX	Yes	N/A	N/A	Approved indigent register

5.2 Valuation Roll

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
VR01	Valuation roll	All wards	To maintain a comprehensive and uniform Valuation roll.	100% updated supplementary valuation roll by 30 June 2017	2,192,509	Fully completed Supplementary valuation roll issued	Supplementary valuation roll 100% completed	2,192,509	R1,281,326.94	Yes	n/a	N/A	Supplementary valuation roll

5.3 Operation Clean Audit

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
OCA01	Operation Clean Audit	Nkomazi	Improve and work towards clean and effective governance	Unqualified Audit Opinion without other matters (Clean Audit)	OPEX	Progress report on clean audit Strategy reviewed by independent person	The review of the Audit Action Plan was done during the fourth quarter	OPEX	OPEX	Yes	n/a	n/a	2016/17 Action plan

5.4 Cash Flow Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
CFM01	Cash flow management	Malelane	Ensure efficient and effective cash flow management	Current ratio of 1.5:1 by 30 June 2017	OPEX	Current ratio of 1.5:1 by the end of fourth quarter	1.6:1	OPEX	OPEX	Yes	n/a	n/a	Calculations attached
CFM02				12 bank reconciliations prepared and reviewed		OPEX	3 bank reconciliations prepared and reviewed	3 bank reconciliations prepared and reviewed	OPEX	OPEX	Yes	n/a	n/a

5.5 Asset Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
AM01	Assets management	All wards	Manage, control and maintain all assets of the municipality	2 Physical assets counts for movable assets finalised	OPEX	Conduct 1 physical assets verification	Conducted 1 physical assets verification	OPEX	OPEX	Yes	N/A	N/A	Asset count memo & report of verified movable assets.
AM02	Assets management	All wards	Manage, control and maintain all assets of the municipality	1 Physical assets count for immovable assets finalised	OPEX	Conduct 1 physical assets verification	Physical assets verification conducted	OPEX	OPEX	Yes	n/a	n/a	Working papers
				12 Asset Reconciliations finalised	OPEX	3 Assets reconciliations prepared and reviewed	2 Assets reconciliations prepared and reviewed – 1 recon for June 2017 not yet finalised	OPEX	OPEX	Partial	There are still year end accruals relating to assets being captured.	Finalise year end accruals relating to assets by 14/07/2017	Asset reconciliations
				Repairs and maintenance costs be less than or equal to 2% of the total assets	OPEX	2%	Repairs and maintenance actual of 1.85% of the total assets is realised	OPEX	OPEX	Yes	N/A	N/A	Calculations attached

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
				Development of an assets management plan	OPEX	N/A	Not achieved	0.00	OPEX	No	Conversion of current Asset Register to meet minimum MSCOA requirement	Project to be completed next financial year by end of third quarter. Budget has been allocated in 2017/18	n/a

5.6 Expenditure Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
	Expenditure Management	Malelane	Manage and maintain effective systems of expenditure controls	Develop expenditure procedure manual	OPEX	Monitoring and reporting	Not yet done	OPEX	0.00	No	The expenditure Manual will be developed in the next FY	The expenditure Manual will be developed in the next FY	n/a

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
				Reduce the number of days of creditors payment to 75 days	OPEX	Baseline reduced to 75	Actual reduced to 43 days	OPEX	OPEX	Yes	N/A	N/A	Calculations attached
				Reduce Remuneration as % of Total Operating Expenditure by 4% to be within NT norm	OPEX	Reduce previously reported figure by 1%	Actual reduced by 3%	OPEX	OPEX	Yes	Actual reduced by 3% from 54% in 3 rd quarter to 51% in 4 th quarter This is still not within National Treasury norms.	Data cleansing on payroll tender has been advertised. Awaiting bid evaluation.	Calculations attached
				12 creditors reconciliations prepared and reviewed	OPEX	3 creditors reconciliations prepared and reviewed	Some reconciliation done for Eskom accounts and Mpumalanga Provincial Government	OPEX	OPEX	Partial	Capacity & Not receiving some statements making the preparation of recons difficult. A lot of once off payments made to suppliers	Capacitate expenditure section. Inform creditors to send their monthly statements	Creditors reconciliation for those that are done.

Unit

5.7 Budget and financial reporting

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
	MFMA statutory reports	Malelane	Submission of good quality MFMA statutory report on time	12 signed monthly reports & quality certificate	OPEX	3 signed monthly reports submitted and quality certificate	3 signed monthly reports submitted and quality certificate	OPEX	OPEX	Yes	N/A	N/A	Signed reports
				1 signed mid-year report & quality certificate	OPEX	N/A	N/A in this quarter	0.00	0.00	N/A	N/A	N/A	N/A
				1 council resolution on the adjusted budget report	OPEX	N/A	N/A in this quarter	0.00	0.00	N/A	N/A	N/A	N/A
				1 Signed AFS & acknowledgment of receipt letter by AG	OPEX	N/A	N/A in this quarter	0.00	0.00	N/A	N/A	N/A	N/A

5.8 Revenue & Debtors Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
	Debtors Management	Malelane	Increase collection rate	8% increase in collection rate	OPEX	Increase collection rate by 2%	The collection rate has increased to 97% during the quarter under review	OPEX	OPEX	Yes	N/A	N/A	Calculations attached
			Reduce number of debtors days	Reduce the number of days of debt collection by 90 days	OPEX	Reduce the 2015/16 projected baseline by 90 days	The debtors' collection period under review is 198 days	OPEX	OPEX	OPEX	No	Leopard creek not paying property rates due to dispute.	Calculations attached
			Debtors reconciliations	12 Debtors reconciliations prepared and reviewed	OPEX	3 Debtors reconciliations prepared and reviewed	3 Debtors reconciliations were done and reviewed as planned	OPEX	OPEX	Yes	N/A	N/A	3 Debtors Reconciliations

5.9 Implement mSCOA (Municipal Standard Chart of Accounts)

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget 2016/17	4 th Quarter (Milestone/Target)		4 th Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
mSCO A01	Implement Municipal standard chart of accounts	Malelane	Ensure that the municipality establishes the mSCOA	100% implementation of the mSCOA by 30 June 2017	OPEX	100% MSCOA compliant Project close out and report issued	The municipality is transacting on MSCOA	OPEX	OPEX	Yes	N/A	N/A	Minutes of the meeting with treasury