



3rd Quarter Performance Report

PERIOD: 01 JANUARY 2017 - 31 MARCH 2017 [FINANCIAL YEAR: 2016/17]

PERFORMANCE MANAGEMENT UNIT
NKOMAZI LOCAL MUNICIPALITY | P.O. BOX 101 MALELANE 1320

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1. INFRASTRUCTURE DEVELOPMENT

1.1 Electricity

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
EL01/N KLM 096, 097 &098	New Household Connections	Nkomazi	Construction of new electricity infrastructure	100% construction complete by 30 June 2017	9,000,000	50% of the construction work completed	86% of construction complete	4,778,076	3,123,950.43	Yes	Project started late in December – Contractor allocated more resources in the third quarter	None	Project Progress Report
EL02 /NKLM3	Upgrading of Existing Substations	Komatipoort Central Substation	Upgrade existing Substations	5MVA Substation Upgraded by 30 June 2017 to supply new development	4,000,000	Monitoring Report of 3 rd Quarter Performance	Project 100% completed and commissioned on 26 January 2017.	3,500,000	3,484,952.90	Yes	Monitoring report on 3 rd quarter performance not applicable, as the project overlapped from the second quarter.	None	Completion certificate.

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
EL03 / NKLM01 05	Marloth Park Electrification	Marloth Park	Implement new electrical connections	Average number of connections implemented per quarter (25)	1,200,000	Complete 25 new electrical connections as per applications received	18 New connections completed.	300,000	0.00	Partial	Lead period to acquire the materials required results in project delays. Budget variance resulted from Invoice or proof of actual expenditure not being received from supplier	Engage suppliers to deliver materials in advance	Monthly progress requests to SCM.
EL04	Eskom Bulk Supply Upgrade	Nkomazi	Upgrade of Eskom bulk electricity supply	Eskom bulk electricity supply upgraded by 30 June 2017	5,000,000	Complete 2 upgrades	Tender document for the new 22KV Substation was submitted to the Specification Committee on 7 March 2017.	1,500,000	0.00	No	Upgrades are done as per the request by consumers, submitted tender documents are under consideration	Upgrades will be made in the fourth quarter.	Tender request and draft documents

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
EL05	Installation of High Voltage Ring Supplies	Nkomazi	Install high voltage ring supplies	One High Voltage (HT) ring installed by 30 June 2017	1,000,000	Monitoring Report 3 rd Quarter	Malelane Spar and Ext 13 HT ring supply completed and commissioned on 31 March 2017. Cables were ordered for the Komatipoort HT ring	OPEX	OPEX	Partial	Malelane HT ring completed and Komatipoort HT ring is not complete but the Order has been issued, awaiting delivery from suppliers.	Engage suppliers to expedite delivery	Completion certificate for Malelane HT ring Proof of cable purchase request for Komatipoort.
EL06/N KLM109	Smart Metering	Nkomazi	Install smart metering to municipal bulk supply points	55 Supply points/ smart meters installed by 30 June 2017	1,200,000	16 smart meters installed according to priority 31 Mar-2017	Tender documents were prepared for the installation and management of the smart meters.	360,000	0.00	No	New supplier had to be appointed	To be implemented in the fourth quarter	Tender documents

1.2 Water

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget (annual)2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WT01	Louville Water Treatment Plant	Louville	Construction of 6ML/d water treatment plant	100% Construction completed by 31 March 2017 680 existing households to benefit	1,969,413	100% construction completed by 31 March 2017	95% of construction complete	514,494	-	Partial	The contractor is waiting for the electrical component from its supplier so that the plant can be tested	Engage the supplier to expedite the delivery of the electrical panel	Project Progress Report
WT02/ NKLM 135	Block B (Nkanini) Water Reticulation (15km)	Block B	Construct new water reticulation infrastructure	100% Construction completed by 31 March 2017 1524 new households to benefit	17,608,497	100% construction complete by 31 Mar 2017	98.2% of construction complete	13,200,029	-	Partial	Project was commissioned and it is on snag list (Testing leakages)	The contractor to attend the snag list issues	Project Progress Report
WT03/ NKLM 136	Block C Replacement of Pipe	Block C	Replace AC pipe with steel pipe	Replacement of AC pipes completed by 31 Dec-2016 5478 existing households to benefit	385,970	None	No activity planned for this quarter	-	-	n/a	n/a	n/a	n/a

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						Planned	Actual	Planned	Actual				
WT04/ NKLM 121	Block C Water Reticulation	Block C	Construct water reticulation infrastructure	100% Construction completed by 31 Mar-2017 1272 existing households to benefit	15,179,860	100% construction complete by 31 March 2017	98% construction complete	11,067,567	-	Partial	Project was commissioned and it is on snag list (Testing leakages)	The contractor to attend the snag list	Project Progress Report
WT05 /NKLM 114	Kamaqhekeza Upgrading of the AC pipeline	Kamaqhekeza	Upgrade the AC pipeline	85% Construction complete by 31 Mar-2017 2500 new household to benefit	11,956,150	85% construction complete by 31 March 2017	83% Construction complete	5,920,436	-	Partial	Contractor had labour disputes with his employees and that affected the overall progress	The CLO to resolve the labour disputes with the contractor	Project Progress Report
WT06/ NKLM 117	Langelooop 20KM Water Reticulation (Esigayweni)	Langelooop	Construct water reticulation infrastructure	95% Construction complete by 31 Mar-2017 1329 new household to benefit	14,805,756	95% construction complete by 31 March 2017	97% Construction complete	7,706,166	285,516.43	Yes	None	None	Project Progress Report
WT07/ NKLM 115	Mandulo Bulk Water Supply	Mandulo	Construct bulk water supply (3km of 315 mm UPVC bulk line)	85% Construction complete by 31 Mar-2017 1403 new household to benefit	4,554,635	85% construction complete by 31 Mar 2017	92% Construction complete	2,335,737	-	Yes	None	None	Project Progress Report

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						Planned	Actual	Planned	Actual				
WT08/ NKLM 108	Nhlabaville 8KM Water Reticulation	Nhlabaville	Construct water reticulation infrastructure	100% Construction completed by 31 Mar-2017 4184 new household to benefit	5,536,319	None	No activity planned for this quarter	0.00	0.00	n/a	n/a	n/a	n/a
WT09/ NKLM 109	Phakama (Block C) 17KM Water Reticulation	Phakama	Construct water reticulation infrastructure	70% Construction complete by 31 Mar-2017 1560 new households to benefit (Multi-year project)	12,284,728	70% construction complete by 31 Mar 2017	72% Construction complete	8,328,025	Invoices outstanding from suppliers	Yes	None	None	Project Progress Report
WT10/ NKLM 132	Tonga Water Treatment Works Phase 1B (Phase 2)	Tonga	Construct water treatment works (WTW) infrastructure	60% construction complete by 31 Mar -2017 24675 new and existing HH to benefit (multi-year project)	22,295,945	60% construction complete by 31 March -17	80% construction complete	6,777,629	Invoices outstanding from suppliers	Yes	None	None	Project Progress Report

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						Planned	Actual	Planned	Actual				
WT11/ NKLM 112	Gravity Main Malelane	Malelane	Construct the gravity line	100% Construction completed by 30 June 2017, 727 new households to benefit (multi-year project)	2,072,900	90% construction complete by 31 March -17	90% Construction complete	605,770	-	Yes	None	None	Project Progress Report
WT13/ NKLM 119	Upgrading of Raw Water, Filters and Clarifiers	Komatipoort	Upgrade the WTW	100% Construction completed by 31 Mar 2017; 4872 new and existing households to benefit (multi-year project)	5,564,602	100% construction complete by 31 Mar 17	99% Construction complete	3,490,595	2,160,611	Yes	None	None	Project Progress Report
WT14/ NKLM 120	Upgrading of Existing WTW	Hectorspruit (Mjejeane)	Upgrade the WTW	Construction completed by 31 March 2017; 3079 new and existing households to benefit (multi-year project)	1,839,703	100% construction complete by 31 March 17	100% construction complete	511,298	-	Yes	None	None	Project Progress Report

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget (annual)2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WT16/ NKLM 126	Rising main Malelane	Malelane	Construct the rising main line	Construction complete by 31 Mar - 2017; 5061 new and existing households to benefit (multi-year project)	2,637,100	100% construction complete by 31 March 17	90% Construction complete	775,030	-	Partial	The contractor is implementing the snag list	Project manager to monitor the snag list implementation	Project Progress Report
WT17/ NKLM 130	Upgrading of Existing WTW and Reservoir	Marloth park	Upgrade the WTW	Construction complete by 31 Mar 2017; 4533 new and existing households to benefit (multi-year project)	5,800,000	100% construction complete by 31 March 17	100% construction complete	1,263,446	-	Yes	None	None	Practical completion Report
WT18/ NKLM 131	Construction of 2ML Reservoir, Upgrading and Refurbishment of WTW	Malelane	Construct reservoir and upgrade the WTW	Construction complete by 30 June 2017; 727 existing and new households to benefit (multi-year project)	5,490,000	50% construction complete by 31 Mar 17	90% Construction complete	590,063	712 834	Yes	The contractor allocated more resources to the project hence the budget was exceeded	None	Project Progress Report

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						Planned	Actual	Planned	Actual				
WT19	Upgrading of Reservoir and Extension of Reticulation	Ericsville, Lusaka	Upgrade existing reservoir and extend reticulation	100% construction complete by 30 Jun-2017; 600 existing and new households to benefit	11,652,036	50% construction complete by 31 Mar-17	58% Construction complete	2,944,652	4 131 900	Yes	Expected stage of completion was exceeded by 8%, budget is still within the limit	None	Progress Progress Report
WT24	Refurbishment Project	As per the request – Nkomazi area	Refurbishment of the existing water infrastructure	80% construction complete by 30 June 2017	9,000,000	40% construction complete by 31 Mar-17	39% Construction complete	2,234,455	3 584 216	Partial	The contractor has procured materials and is awaiting delivery from the supplier.	The supplier has now delivered in April.	Project Progress Report
WT32	(2ML ground reservoir)	Mandulo	Construct reservoir	50% construction complete by 30 June 2017	255,678	50% construction complete by 31 Mar-17	50% construction complete	255,678	255,678	Yes	None	None	Project Progress Report
WT33	(2ML ground reservoir)	Mdladla	Construction of 2ML reinforce concrete reservoir	80% construction complete by 31 Mar - 2017	1,589,629	80% construction complete by 31 Mar-17	100% construction complete	1,589,629	0,00	Yes	None	None	Project Progress Report

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						Planned	Actual	Planned	Actual				
WT34	(2ML ground reservoir)	Joe slovo	Construction of 2ML reinforce concrete reservoir	80% construction complete by 30 June 2017	2,041,429	80% construction complete by 31 Mar-17	98% construction complete	2,041,429	0,00	Yes	None	None	Project Progress Report
WT35	Construction of 2ML Reservoir, Upgrading and Refurbishment of WTW	Mbuzini	Upgrading and refurbishment of water treatment works, construction of 2ML reservoir and pipeline and extension of reticulation	100% construction complete by 30 Jun-2017 1021 new HH to benefit (multi-year project)	11,535,879	50% construction complete by 31 Mar-17	30% construction complete	3,460,763	2,130,879	No	Nkomazi paid Rand water but Rand water did not pay the suppliers and that resulted in slow progress	Communicate the inconvenience with Rand water	Project Progress Report
WT36	Upgrading of existing gravity pipeline	Ngwenyeni	Upgrading of existing gravity pipeline and extension of reticulation	100% construction complete by 30 June 2017 to benefit 1072 existing households	5,725,091	50% construction complete by 31 Mar-17	75% construction complete	1,717,527	1,171,809	Yes	None	None	Project Progress Report

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						Planned	Actual	Planned	Actual				
WT37	Upgrading of rising main (2km)	Masibekela	Upgrading of rising main and extension of reticulation	100% construction complete by 30 June 2017 to benefit 2257 existing households	2,079,583	80% construction complete by 31 Mar-17	100% construction complete	1,455,708	1,724,625	Yes	None	None	Project Progress Report
WT38	Construction of package plant, new rising main and new borehole and extension of reticulation	Stentor	Construction of package plant	100% construction complete by 30 June 2017 to benefit 130 new households	4,215,150	60% construction complete by 31 Mar-17	60% construction complete	1,264,545	0.00	Yes	Waiting for the invoice from the contractor	Encourage contractors to submit invoices on time	Project Progress Report
WT39	Water reticulation (Tonga Block A)	Tonga block A	Construction of water reticulation	100% construction complete by 30 June 2017 to benefit 400 new households	7,342,634	60% construction complete by 31 Mar-17	80% construction Complete	2,202,790	541 806	Yes	None	None	Project Progress Report
WT40	Water reticulation (Magudu)	Magudu	Construction of water reticulation	80% construction complete by 30 June 2017 to benefit 860 new households	8,198,291	60% construction complete by 31 Mar-17	9% construction Complete	2,459,487	4,670,477	No	All materials needed have been ordered and delivered, the contractor to accelerate the construction.	Engage the contractor to put more resources on site	Project Progress Report

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget (annual)2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WT41	Extension of Water reticulation (Middelplaas)	Middelplaas	Construction of water reticulation	80% construction complete by 30 June 2017 to benefit 820 new households	9,000,000	60% construction complete by 31 Mar-17	27% construction Complete	2,700,000	5,392,043	No	All materials has been ordered and delivered, the contractor to accelerate the construction.	The contractor to have more equipment on site	Project Progress Report
WT28/ NK003	Blue Drop Status	Nkomazi	Conduct water sampling and analysis to achieve Blue Drop status.	16 Water Supply Systems (WSS) and Boreholes sampled and tested	3,347,142	16 Water Supply Systems and Boreholes sampled and tested monthly	Achieved. 16 Water Supply Systems (WTW, Reservoirs, POU) and Boreholes were sampled and tested on monthly basis	836,785	0.00	Partially	Invoices were not received in the third quarter	Encourage the contractors to submit invoices on time	Certificate of Analysis (Water Quality results) Payment Certificate & Invoices
			Conduct Annual Full SANS 241 Analysis	5 Water Supply Systems achieve Blue Drop status		5 WSS monitored and Inspected for Blue Drop Status	5 WSS monitored and Inspected for Blue Drop status, Annual Full SANS 241 analysis in progress			Yes	None	None	Technical Inspection report for the 5WSS targeted for Blue Drop

1.3 Sanitation

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
SN01/NKLM 030	Existing Village Sanitation	Nkomazi	Construct convertible sanitation toilets	10% construction complete by 30 Jun-2017 750 households to benefit	1,191,832	10% construction complete by 31 Mar 17	98% Construction Complete	1,191,832	4,422,710	Yes	Additional funds were received from COGTA	None	Project Progress Report
SN02/NKLM 029	New Village Sanitation	Nkomazi	Construct convertible sanitation toilets	10% construction complete by 30 Jun-2017 750 households to benefit	1,194,568	10% construction complete by 31 Mar 17	45% reported but the actual is 40% Construction complete	1,005,707	4,097,075	Yes	Additional funds were received from COGTA	None	Progress Progress Report
SN03/NKLM 028	RHIG Projects	Mangweni	Construct convertible sanitation toilets in Mangweni	100% construction complete by 30 Jun-2017 300 households to benefit	4,500,000	50 % construction complete by 31 Mar-17	90% reported but the actual is 98% Construction complete	568,542	1,384,805	Yes	Additional funds were received from COGTA	None	Progress Progress Report

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
SN04/ NKLM 037	Green Drop Status	Malelane, Mhlatikop, Hectorspruit, Komatipoort & Tonga	Monitor Green Drop status of Wastewater Systems	5 Wastewater Treatment Works [WWTW] monitored to Improve on Green Drop compliance	750,000	5 WWTW sampled and tested. (Green Drop Quarterly Technical Inspections on all 5 WWTW)	Achieved. 5 WWTW were sampled and tested on monthly basis. Green drop quarterly inspections conducted on the 5 WWTW	-	-	Yes	None	None	Certificate of analysis for the 5WWTW Technical inspection reports for the 5 WWTW
SN05	No Drop Status (WCWDM)	All Wards/Villages	Reduce water losses through implementation of water conservation and demand management	Bulk flow metres installed at all reservoirs by 30 June 2017 Water Loss Report 30 June 2017	750,000	Installation of bulk flow meters at Reservoirs, WTW & WWTW (Conduct quarterly water balances to measure water losses)	Bulk Flow meters were not installed in all WWTW & WTW Water balances conducted to measure water losses	-	-	Partial	Delays in assessment and submission of quotations for installation of flow meters by service providers due to speciality of meters to be installed	Meters to be installed by May 2017	Water Balance / Water loss report
SN06	Sewer Pump Station Upgrade	Komatipoort	Improve access to safe waterborne sanitation and reduction of sewer spillages	Upgrading of Komatipoort Railway Sewer pump station complete by 31 Mar-2017	700,000	Testing and Commissioning complete by 31 Mar-17	Not Achieved. Installation not yet completed.	-	-	No	Delays in delivery of equipment on site due to shipment delays	Extension was requested by supplier to complete work by May 2017	Letter from supplier

1.4 Roads

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
RD01/ NK038	Nkomazi road network	Nkomazi	Maintain the municipal road network	300km of road maintained	4,000,000	75km of road maintenance by 31 Mar-17	16 km of road was maintained	1,000,000	OPEX	No	The Graders had mechanical breakdowns	Received intervention from Public works	Job cuts Monthly reports
RD02/ NKLM 037	Boschfontein Bus Route	Boschfontein	Construct a tarred road on Bus Route	100% construction complete of 6km tarred road by 31 Mar-2017	15,264,267	90% construction complete by 31 Mar-17	90% Construction complete	4,617,343	4,821 576	Yes	None	None	Project Progress Report
RD03/ NKLM 038	Construction of Nkungwini Bus Route	Nkungwini	Construct a tarred road on Bus Route	100% construction complete of 5km of tarred road by 30 Sept-2016	8,174,823	Monitoring Report on Road Infrastructure 31 March -17	Construction Completed in the second quarter and the project is monitored appropriately	-	3,174,824	Yes	Additional funds received from COGTA utilised on payables	None	Progress Progress Report
RD04/ NKLM 039	Schulzendal B Bus Route	Schulzendal	Construct a tarred road on Bus Route	99% construction complete of 8km of tarred road by 31 Mar-2017	22,813,302	98% construction complete by 31 Mar-17	97% Construction complete	10,723,295	1,192,622	Partial	Invoices received late	Encourage suppliers to submit invoices on time	Project Progress Report

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
RD05	Durban Bus Route	Durban	Construct a tarred road on Bus Route	99% construction complete of 4,7km of tarred road by 31 Mar-2017	12,604,202	95% construction complete by 31 Mar-17	98% Construction Complete	74,091	3,697,103	Yes	Additional funds were received from COGTA	None	Project Progress Report
RD06	Driekoppies Bus Route (Phase 2)	Driekoppies	Construct a tarred road on Bus Route	99% construction complete of 2km of tarred road by 30 June -2017 Multiyear project	5,259,715	80% construction complete by 31 Mar-17	99% Construction Complete	-	347,078	Yes	None	None	Project Progress Report
RD07	Mafambisa Bus Route (Phase 2)	Mafambisa	Construct a tarred road on Bus Route	100% construction complete of 2km of tarred road by 30 June -2017	3,897,034	80% construction complete by 31 Mar-17	100% Construction complete	-	1,277,804	Yes	None	None	Project Progress Report

1.5 Community Facilities

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
CF02/NKLM 015	Mangweni Sports Facility	Mangweni	Construct/ upgrade sports facilities	80% construction / upgrading complete by 31 Mar-2017 Multi-year project	2,087,827	80% construction complete by 31 Mar-17	97% Construction complete	-	-	Yes	None	None	Project Progress Report
CF02/NKLM 015	Upgrading of Mbuzini Stadium	Mbuzini	Upgrade Mbuzini stadium	70% upgrade complete by 31 Dec-16 Multi-year project	605,385	None	60% Construction complete	-	1,693,728	Yes	Additional funds were received from COGTA	None	Project Progress Report
CF03/NKLM 017	Boschfontein Community Hall	Boschfontein	Construct community hall	80% construction complete by 31 Mar-2017 Multi-year project	9,869,740	80% construction complete by 31 Mar-17	95% Construction complete	714,201	-	Yes	None	None	Project Progress Report
CF04/NKLM 019	Block B Community Hall	Block B	Construct Block B community hall	80% construction complete by 30 Jun-2017 Multi-year project	10,965,795	70% construction complete by 31 Mar-17	92% Construction complete	3,000,000	3,643,634	Yes	None	None	Project Progress Report
CF02/NKLM 015	Upgrading of Driekoppies Stadium	Driekoppies	Upgrade Driekoppies stadium	80% upgrade complete by 30 June 2017 Multi-year project	1,023,625	80% construction complete by 31 Mar-17	75% Construction Complete	1,023,625	1,023,625	Partial	Delays were due to variation to complete the new grand stand	None	Project Progress Report

2. CORPORATE SERVICES

2.1 Municipal By-Laws

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual)2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/ Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
MB01	By-Laws and Policy Development	Malelane	Update By-laws and relevant policies	4 By-Laws and 50 Policies by end FY 16/17	OPEX	15 policies and 1 by-law reviewed and approved by the council	14 Policies and 3 by-laws reviewed and submitted to council for approval	OPEX	0.00	Partial	Focus shifted on developing the by-laws hence reviewed policies are less	Include the additional policy in the fourth quarter	Council Resolutions/ policies and by-laws reviewed

2.2 Performance Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
PM01	Cascading Performance Management System	Malelane	Facilitate organisational Performance Management workshops	4 PMS workshops/Trainings conducted by 30 June 2017	OPEX	Conduct 1 workshop	Workshop not conducted	OPEX	0.00	No	Workshop postponed to the fourth quarter due to Strategic planning session that was scheduled for the same dates.	No workshop should be planned in the third quarter since there are many activities taking place in this quarter	Not applicable
PM02	Cascading Performance Management System	Malelane	Cascade individual performance management to all municipal employees	Cascade performance management to 3 Task Levels (T12, T14 and T17) by 30 June 2017	OPEX	Monitoring and progress report	Not applicable as Performance agreements are not yet signed by the targeted levels	OPEX	0.00	No	Monitoring reports could only be drafted if Performance agreements are signed by the targeted levels.	Finalise planned PMS workshops before 30 June 2017 so that all employees may sign performance agreements	Not applicable
PM03	Cascading Performance Management System	Malelane	Cascade individual performance management to all municipal employees	4 quarterly PMS reviews conducted respectively by end of FY 16/17	OPEX	Report on quarterly PMS reviews conducted	2 nd quarter report submitted to council on 30 January 2017	OPEX	0.00	Yes	Not applicable	Not applicable	2 nd quarter report

2.3 Skills Development

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WSP0 1/ NK123	Workplace Skills Development	Nkomazi municipality	Facilitate skills development training for employees and non-employees	34 training programmes implemented by end of FY 16/17	2,088,266	8 trainings implemented	None	386,716	0.00	No	Experienced challenges in acquiring the suitable service provider	Trainings to be implemented in the fourth quarter	Copy of signed requisition

2.4 Student Financial Support Programme

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
NK127	Financial support	Nkomazi	Assist needy students for their first year registration	40 students financially assisted to register for first year by 30 June 2017	254,625	Assist 40 students with registration.	Assisted 57 students with registration	254,625	R243,080	Yes	Registration fees were lower than anticipated hence more students were registered.	Not applicable	Minutes of the meeting/ attendance register and Evaluation committee Report

2.5. Employee Assistant Programme

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
EAP01	Employee Assistance Programme	Nkomazi LM	Facilitate the Employee Assistance Programme (EAP)	4 campaigns conducted by 30 June 2017	172,383	1 campaign conducted	1 campaign conducted	43,096	0.00	Yes	.n/a	n/a	Attendance register

2.6 Occupational Health and Safety

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
OHS01	Occupational Health and Safety	Nkomazi Im	Monitor occupational health and safety of employees (OHS)	4 health risk assessments reports issued by 30 June 2017	117,313	1 health risk assessments report issued	1 risk assessment was done at Driekoppies Water Treatment Works	OPEX	0.00	Yes	Not applicable	Not applicable	OHS report

2.7 Information Technology

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
IT01/NK125	Information Technology (IT)	Nkomazi local municipality	Improve IT facilities	Upgrade ICT software to allow full implementation of MSCOA	2,444,797	Monitoring and reporting	All systems are monitored, the new solar system is running smoothly and they are able to transact on the system	OPEX	0.00	Yes	Not applicable	Not applicable	Monitoring report

2.8 Stakeholder Relationships and Inter-Governmental Relations

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
TL01	Traditional Leadership Summit	Nkomazi	Strengthen stakeholder relations and inter-governmental relations	1 summit held by end FY 16/17	OPEX	1 summit held by end FY 16/17	Summit held on 7 March 2017	OPEX	OPEX	Yes	n/a	n/a	Invites/attendance register

2.9 Ward Committees

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
WC01	Ward Committees	All wards in Nkomazi local municipality	Monitor the performance of ward committees	4 Ward Committee performance reports submitted	OPEX	1 Consolidated quarterly Ward Committee Report	1 report for establishment and induction of ward committees	OPEX	R0.00	No	Induction for ward committees was conducted during 3 rd quarter. Ward committee reports can only be generated during the 4 th quarter.	Ensure that ward committees convene monthly meetings and submit reports to the speaker's office	1 report for establishment and induction of ward committees

2.10 Community Development Workers

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
CDW01	Community Development Workers	All wards with CDW representative	Promote Community Development Workers (CDW)	4 Consolidated Quarterly community Development workers Reports	OPEX	1 Consolidated quarterly Ward Committee Report	1 Consolidated quarterly community Development workers Report	OPEX	R0.00	Yes	None	None	1 Consolidated quarterly community Development workers Report

2.11 Mayoral Imbizo/Outreach Programme

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
MO01	Mayoral Outreach	Nkomazi local municipality	Promote community interaction with political office bearers	1 Community Imbizo programme by 30 June 2017	800,000	Preparations for the community imbizo (Identify communities and issue invites)	Preparations in progress	50,000	0.00	Yes	n/a	n/a	Plenary minutes of meeting held

2.12 Council Support

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
CS01	Council Support	Nkomazi	Provide support to Council	4 Council Meetings successfully held as scheduled by end FY 16/17	OPEX	1 Council meeting held	2 Special General Council Meetings held. 1 General Council meeting held on 28 February 2017	OPEX	0.00	Yes	Not applicable	Not applicable	Attendance Register and minutes
CS02				4 Quarterly reports submitted to council as scheduled during FY 16/17		OPEX	Quarterly report submitted to council	2 nd Quarter report and mid-term report submitted to council	OPEX	0.00	Yes	n/a	n/a

2.13 Internal Audit

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
IA01/NK101	Internal Audit	Nkomazi	Ensure adherence to internal controls	<3 recurring audit findings	OPEX	Internal Audit Report Issued by 31-Mar-17	Internal Audit Report Issued by 31-Mar-17	OPEX	R0.00	Yes	Not applicable	Not applicable	Progress Report
IA02	Internal Audit	Nkomazi	Conduct municipal internal audits (monitoring)	Quarterly progress reports approved by audit committee	OPEX	3rd Quarter Progress Report approved by audit committee	Audit Committee held on 16 February 2017	OPEX	R0.00	Yes	Not applicable	Not applicable	Progress Report

2.14 Risk Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
RM01	Risk Monitoring	Nkomazi	Monitor identified risks to the municipality	Risks progress reports presented to RMC	OPEX	Progress Monitoring report presented to RMC	Progress Monitoring report presented to RMC on the 14 th of February 2017	OPEX	R0.00	Yes	Not applicable	Not applicable	Risk Management Report

2.15 Communication and Marketing

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
	Communication and Marketing	Malelane	Promote the municipal corporate image	Conduct 6 marketing and branding activities by 30 June 2017	557,470	Procure 2 radio slots	3 radio slots procured	OPEX	R0.00	Yes	We were given free airtime to deliberate on municipal issues	Not applicable	Water Week (IWDC). Warnings on April Fool Day hoax Warning of fraudulent selling of jobs for the municipality

3. COMMUNITY SERVICES

3.1 Refuse Removal and Waste Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
RR01	Refuse Removal	Boschfontein	Increase the provision of refuse removal services to households	1600 households with access to refuse removal services by 30 June 2017	OPEX	Monitoring Report 3 rd Quarter Performance	Service of refuse removal is monitored at Boschfontein	OPEX	OPEX	Yes	None	None	Monthly report
RR02	Landfill Sites	Marloth Park; Hectorspruit; Komatipoort and KaMaqhekeza	Rehabilitate landfill site and transfer stations	4 landfill sites rehabilitated and 2 converted to transfer stations by 30 June 2017.	5,000,000	None	None	0.00	0.00	n/a	n/a	n/a	n/a

3.2 Disaster Response

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
DR01/NKLM 030	Disaster Recovery	1 Jeppes Reef bridge A and 3 Louisville	To reduce disaster incidents	4 Bridges Upgraded	16,136,000	1 Bridge upgraded at Louisville	Upgrading of Louisville bridge is completed	5,378,667	3 500 770	Yes	None	None	Photos and completion certificate
				92 km of road and storm water constructed/up graded	3,864,000	30km of road and storm water constructed/up graded	30km of road and storm water upgraded in the third quarter	1,288,000	1,288,000	Yes	None	None	Completion certificate

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget (annual)2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/ Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
				4 awareness programmes relating to disaster issues conducted.	OPEX	1 awareness programme relating to disaster issues conducted.	1 awareness programme relating to disaster issues conducted at Communities and Schools. (Emergency evacuation drill) from 22 February to 25 march were busy at Lowville erecting collapsible houses	OPEX	OPEX	Yes	None	None	Photos

3.3 Expanded Public Works Programme

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Adjusted Budget (annual) 2016/17	3 RD Quarter (Milestone/Target)		3 RD Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
EPWP 01	EPWP	Nkomazi	Create jobs for Nkomazi communities	360 jobs created through EPWP	5,917,000	Monitoring Report 3rd Quarter	Monitoring all projects reports and preparing for auditing	1,666,666	805 813	Yes	n/a	n/a	Projects reports

3.4 HIV/AIDS Programme

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
HIV01	HIV/AIDS Programme	All wards	Increase HIV/AIDS awareness programmes by focusing on social and structural approach.	73 HIV/AIDS awareness programmes conducted by 30 June 2017	1,093,922	10 HIV/AIDS awareness programmes conducted	26 Awareness campaigns were conducted in different villages	273,480	0.00	Yes	None	None	HCT Statistics Forms

3.5 Special Groups Programme

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 RD Quarter (Milestone/Target)		2 nd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
SG01	Youth Development	Nkomazi Im	Facilitate youth development programmes	1 Youth development programme conducted by 30 June 2017	175,000	None	No activity was planned for this quarter	0.00	0.00	n/a	n/a	n/a	n/a
SG02	Children Rights	Nkomazi Im	Facilitate programmes for Children's Rights	3 children's right programmes conducted by 30 June 2017	150,000	1 Event for launching of junior council	None	80,000	None	No	Event postponed due to school holidays	Event for launching of junior council will be held on the fourth quarter	N/A
SG03	Disabled Persons	Nkomazi Im	Facilitate programmes for disabled Persons	2 events for disabled persons conducted by 30 June 2017	100,000	Sign language training	None	60,000	None	None	Event postponed due to school holidays	Sign language training will be held on the fourth quarter	N/A

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 RD Quarter (Milestone/Target)		2 nd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
SG04	None	Nkomazi	Facilitate programmes for the elderly	2 events for elderly persons conducted by 30 June 2017	75,000	None	No activity was planned for this quarter	0.00	0.00	None	None	None	n/a

3.6 Community Events

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 RD Quarter (Milestone/Target)		3 RD Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
CE01	Sports Development	Nkomazi local municipality	Promote sports development and mass participation for community sport	Number of different sporting activities developed	OPEX	Ongoing tournaments	1 plenary meeting for the ongoing tournament of people living with disability was held on the 14 th of March 2017 and the Event was held on the 29 th of March 2017 at Ehlanzeni District Municipality	OPEX	OPEX	Yes	None	None	Attendance Register and Photos
CE02	Mayoral sports development cup	Nkomazi local municipality	Promote sports development	Number of teams participated in the Mayoral sport development cup	OPEX	Finals – Awarding ceremony	Final Awarding ceremony was held on the 07 th of January 2017 at Kamhlushwa Stadium	OPEX	OPEX	Yes	None	None	Photos and List of teams

3.7 Environmental Awareness

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual)2016/17	3 RD Quarter (Milestone/Target)		3 RD Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
EA01	Cleanest School Competition	Nkomazi	Promote the participation of schools in environmental awareness through competitions	1 cleanest School Competition held	OPEX	Final Evaluation of selected schools	Final Evaluation of selected schools is planned for the fourth quarter	OPEX	OPEX	No	Final assessments needs to be done close to the date of the awards which is in the fourth quarter	Postponed to fourth quarter	N/A
EA02	Clean-Up Campaign	Nkomazi	Conduct a clean-up awareness campaign	4 clean-Up Campaigns "successfully" conducted	OPEX	1 clean-up campaign conducted	2 clean-up campaign was conducted at Block C and KaMhlushwa on the 21 st and 23 rd of February 2017	OPEX	OPEX	Yes	None	None	Attendance Register
EA03	Arbour week participation	Nkomazi	Participate in national events	6 Environmental awareness events conducted	OPEX	None	No activity was planned for this quarter	0.00	0.00	None	None	None	n/a

3. PLANNING AND DEVELOPMENT

4.1 Land Use Management, Land Ownership and Township Establishment

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual)2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/ Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LT01	Mjejane and Mjejane Ext. 1	Mjejane	Facilitate the formalisation of Mjejane settlement (3000 stands)	Proclaimed Township in terms of Ordinance 15 of 1986	1.500,000	Stakeholder consultation and Preliminary investigations report complete by end of 3 rd Quarter	Project rolled over to 2017/2018 financial year, due to budgetary constraints	550,000	0.00	No	Project financing was projected with the revenue to be collected, and the actual collection rate is unfavourable	There is an intervention from DHS to implement the project in 2017/2018	n/a
LT02	Stentor Township Establishment	Stentor	Facilitate the formalisation of Stentor settlement (700 stands)	Proclaimed Township in terms of Ordinance 15 of 1986	350,000	Stakeholder consultation and Preliminary investigations report complete by end of 3 rd Quarter	Land agreement documents prepared and ready to be signed by the Municipality and the Trust	250,000	0.00	Partially achieved	Negotiations of terms/ conditions to be imposed in the land agreement	Finalisation of the Land Agreement and finalisation of the Township to done in the fourth quarter	Land agreement documents submitted by the Conveyancer

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LT03	Mkhwarukhwaru Township Establishment	Mkhwarukhwaru	Facilitate the formalisation of Mkhwarukhwaru settlement (200 stands)	Proclaimed Township in terms of Ordinance 15 of 1986	350,000	Stakeholder consultation and Preliminary investigations report complete by end of 3 rd Quarter	Land agreement documents prepared and ready to be signed by the Municipality and the Trust	250,000	0.00	Partially achieved	Negotiations of terms/ conditions to be imposed in the land agreement	Finalisation of the Land Agreement and finalisation of the Township to done in the fourth quarter	Land agreement documents submitted by the Conveyancer
LT04	Vlakbult Township Establishment	Kamhlushwa A Extension 2	Facilitate the finalisation of Kamhlushwa Ext. 2 Township Establishment	Township Establishment approved by Council by June 2017 Re-pegging where it is necessary	1,500,000	Release of state land application by 31 March 2017	Project rolled over to 2017/2018 financial year, due to budgetary constraints	375,000	0.00	No	Project financing was projected with the revenue to be collected, and the actual collection rate is unfavourable	There is an intervention from DHS to implement the project in 2017/2018	n/a
LT05	Mangweni Township Establishment	Mangweni	Facilitate the formalisation of Mangweni Settlement	Approval by Council by June 2017	1,500,000	Release of state land application by 31 March 2017	Project rolled over to 2017/2018 financial year, due to budgetary constraints	500,000	0.00	No	Project financing was projected with the revenue to be collected, and the actual collection rate is unfavourable	The project will be rolled over to the 2017/2018 financial year	n/a

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual)2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/ Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LT06	Nkomazi Land Use Scheme	NKOMAZI	Develop Single Land Use Scheme for Nkomazi	Land Use Scheme approved by Council and promulgated in the government gazette by 30 June 2017	1,500,000	Finalisation of the SDF & LUMS by 31 March 2017	Draft SDF and LUMS to be tabled to Council	500,000	0.00	Partial	Draft SDF and LUMS tabled to PCM, to be tabled to Council for approval.	Draft SDF and LUMS to be tabled to Council for approval to enable the window period for Public Participation in the fourth quarter	Minutes of the meeting PCM.
LT07	Komatipoort Township establishment extension 18	Komatipoort Extension 18	Facilitate the finalisation of the Komatipoort Extension 18	Approval by Council by June 2017	350,000	Finalisation of the project by 31 March 2017	Land agreement documents prepared and ready to be signed by the Municipality and the Trust	50,000	0.00	Partial	Negotiations of terms/ conditions to be imposed in the land agreement	Finalisation of the Land Agreement and finalisation of the Township to be done in the fourth quarter	Land agreement documents submitted by the Conveyancer

4.2 Geographical Information Systems

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
GIS01	Geographical Information System	Nkomazi	Develop a functional GIS	Fully functional GIS Unit	OPEX	3 rd Quarter survey report submitted to the Committee	Feedback report on the reliability of maps and spatial information	OPEX	OPEX	Yes	n/a	n/a	Feedback Report
			Raise awareness and promote GIS as a strategic tool for the Municipal Service delivery programme.	GIS Awareness Report	OPEX	System usage feedback	A GIS software (ArcGIS 10.3) has been updated to ArcGIS 10.4. Technical services has also got an installation of the software and the feedback is that the system works excellent.	OPEX	OPEX	Yes	n/a	n/a	Installation CDs and maps produced using the system.
GIS02			Ensure adherence to standards, data work flows and procedures.	Approved GIS data management and maintenance plan	OPEX	Final GIS DMMP, adopted by Council	A Data management and Maintenance plan for identified datasets has been developed.	OPEX	OPEX	Partial	Delayed in the finalisation of the DMMP	DMMP to be adopted by Council in the fourth quarter	Hardcopy of the DMMP

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
GIS03			Provision of Spatial information to both internal and external stakeholders	Required GIS equipment and consumables	290,000	Required GIS consumables received	Procurement of GIS consumables in progress	290,000	0.00	No	Requisition had to be re-drafted to exclude capital items	Procurement to be finalised by the end of the fourth quarter	Signed requisition

4.3 Integrated Development Planning

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
IDP01	Rural development strategy	All wards	Maintain a responsive IDP	Rural Development strategy	200,000	Draft Rural Development strategy approved by Council	Draft Rural Development Strategy ready to be tabled to PCM	100 000	0.00 (Awaiting invoice from Supplier)	Partial	Comments and inputs from stakeholders were not received on time	Submit Draft Rural Development Strategy to PCM by end of May 2017	Draft Rural Development Strategy
IDP02	Integrated Development Plan	All wards	Strengthen integrated development planning and implementation	Responsive IDP in line with Council approved LTDF	200,000	1 st Draft IDP 2017/2018 approved by Council.	1 st Draft IDP 2017/2018 approved by Council on the 29 th of March 2017	OPEX	OPEX	Yes	n/a	n/a	1 st Draft IDP 2017/2018

4.4 LED and Tourism Initiatives

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LED01	Mzinti and Tonga Trading Stalls	Mzinti(W19) and Tonga (W9)	To ensure that the Mzinti and Tonga Trading Stalls are fully operational	Mzinti and Tonga Trading Stalls fully operational by June 2017	200,000	100% of upgrading	Upgrading is at 95% completed	R100,000	0.00	Partial	Completion of Issues identified on the snag list	Attending to issues as identified on the snag list by 31 May 2017	Snag list
LED02	Komatipoort Tourism Information Centre	Komatipoort(W 6)	Komatipoort Tourism Information Centre 20% functional pending the construction of an access road	100% construction complete of existing building by 30 June 2017	3,700,000	70% construction	Project rolled over to 2017/2018 financial year, due to budgetary constraints	1,000,000	0.00	No	Project financing was projected with the revenue to be collected, and the actual collection rate is unfavourable	The project will be rolled over to the 2017/2018 financial year	n/a

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LED03	LED Forum	All wards	Facilitate the functioning of LED programme	4 LED forum meetings held	200,000	1 LED forum meeting	LED forum not held within the specified timeframe, however the LED Forum was held on the 6 th of April 2017	50 000	0.00	No	The LED Forum was planned for 17 and 29 March 2017 but postponed to 6 April due to unavailability of forum members	The LED Forum meeting schedule to be developed by 31 st of May 2017	Copy of LED Forum meeting schedule

4.5 LED tourism and strategy implementation

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LED04	Review of Nkomazi LED Strategy and Tourism Strategy	All wards	Review of Nkomazi LED and Tourism Strategies to ensure alignment with SDF and SPLUMA	Reviewed Tourism and LED Strategies approved by Council	200,000	Draft tabled to council. Comments solicited from stakeholders	Project rolled over to 2017/2018 financial year, due to budgetary constraints	50 000	0.00	No	Project financing was projected with the revenue to be collected, and the actual collection rate is unfavourable	The project will be rolled over to the 2017/2018 financial year	n/a

4.6 Investment Promotion

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LED05	Business investment and incentive strategy	Nkomazi	Create an enabling environment for investors	Develop Investment Strategy and Investor Incentive Policy	200 000	Strategies approved by council	1 st draft of the Investment Incentive Policy available	50 000	0.00	Partial	Awaiting comments and inputs from stakeholders	Incorporate comments from Stakeholders then submit Investment Incentive Policy to PCM.	Draft Investment Incentive Policy

4.7 SMME support

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
LED06	SMME capacity building	All wards	Capacitate and support SMME's	20 SMMEs Supported and capacitated	500,000	10 SMME's trained and registered	20 SMMEs trained and registered	250 000	0.00	Yes	Registration process took longer than expected	Finalisation of registration by 30 th June 2017	Attendance register
LED07	Tourism training and capacity building	All wards	Establish and capacitate Local Tourism Authorities	5 functional LTOs	141,176	Monitoring and Support Report 3 rd Quarter	Monitoring and Support Report submitted	0.00	0.00	Yes	None	None	Copy of Monitoring and Support Report

5. BUDGET AND TREASURY

5.1 Indigent Register

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
IR01	Indigent register	All wards	Compile indigent register	10,000 new indigents registered by 30 June 2017	OPEX	10,000 registered indigents	The process of collecting data for indigents was finalised on the 31 st of March 2017. The capturing of the received forms will be finalised by the 25 th of May 2017	OPEX	OPEX	Partial	Delays in the establishment of ward committees	The capturing of the received forms will be finalised by the 25 th of May 2017	Completed indigent forms

5.2 Valuation Roll

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
VR01	Valuation roll	All wards	To maintain a comprehensive and uniform Valuation roll.	100% updated supplementary valuation roll by 30 June 2017	2,192,509	Monitoring report	The General valuation roll starting from 2019 was advertised and bidding processes are on progress	OPEX	OPEX	Yes	The advertisement of the valuation roll was planned for the second quarter but postponed to third quarter	N/A	Monitoring report

5.3 Operation Clean Audit

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
OCA01	Operation Clean Audit	Nkomazi	Improve and work towards clean and effective governance	Unqualified Audit Opinion without other matters (Clean Audit)	OPEX	Progress report on clean audit Strategy reviewed by independent person	The review of the Audit Action Plan was done during the third quarter	OPEX	OPEX	Yes	n/a	n/a	2016/17 Action plan

5.4 Cash Flow Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
CFM01	Cash flow management	Malelane	Ensure efficient and effective cash flow management	Current ratio of 1.5:1 by 30 June 2017	OPEX	Current ratio of 1.5:1 by the end of third quarter	Actual of 1.6:1	OPEX	OPEX	Yes	N/A	N/A	Calculations attached
CFM02				12 bank reconciliations prepared and reviewed		OPEX	3 bank reconciliations prepared and reviewed	3 bank reconciliations prepared and reviewed	OPEX	OPEX	Yes	N/A	N/A

5.5 Asset Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
AM01	Assets management	All wards	Ensure proper Maintenance of assets	1 Physical assets counts for movable assets finalised	OPEX	Conduct 1 physical assets verification	Conducted 1 physical assets verification	OPEX	OPEX	Yes	N/A	N/A	Asset count memo & report of verified movable assets.

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
				1 Physical assets counts for immovable assets finalised	OPEX	n/a	No activity planned for this quarter	OPEX	N/A	N/A	N/A	N/A	N/A
AM02	Assets management	All wards	Ensure proper Maintenance of assets	12 Assets Reconciliations finalised	OPEX	3 Assets reconciliations prepared and reviewed	3 Assets reconciliations prepared and reviewed	OPEX	OPEX	Yes	N/A	N/A	Assets reconciliation
				Repairs and maintenance costs be less than or equal to 2% of the total assets	OPEX	Monitoring report	Monitoring report of R&M 1.17%	OPEX	OPEX	Yes	N/A	N/A	Calculations attached
				Development of an Asset Management Plan	OPEX	Develop Asset Management Plan	Not achieved	OPEX	0.00	No	Have to convert current Asset Register to meet minimum MSCOA requirement	Procure services for conversion of current Asset Register to meet minimum MSCOA requirement	n/a

5.6 Expenditure Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
	Expenditure Management	Malelane	Manage and maintain effective systems of expenditure controls	Develop expenditure procedure manual	OPEX	Monitoring and reporting	Procedure manual not yet developed	OPEX	0.00	No	Time constraints due to Inadequate human resources	The expenditure Manual will be developed during May 2017	n/a
				Reduce the number of days of creditors payment to 75 days	OPEX	Baseline reduced to 85	Actual reduced to 42 days	OPEX	OPEX	Yes	None	None	Calculations attached
				Reduce Remuneration as % of Total Operating Expenditure by 4% to be within NT norm	OPEX	Reduce previously reported figure by 1%	Actual reduced by 2% from 56% in 2 nd quarter to 54% in 3 rd quarter, however still not within NT norms	OPEX	OPEX	Yes	None	None	Calculations attached

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
				12 creditors reconciliations prepared and reviewed	OPEX	3 creditors reconciliations prepared and reviewed	Some reconciliation done for Eskom accounts and Mpumalanga Provincial Government	OPEX	OPEX	Partial	Capacity & Not receiving some statements making the preparation of recons difficult. A lot of once off payments made to suppliers	Engage significant suppliers to send monthly statements to the municipality	Creditors reconciliations

5.7 Budget & Financial Reporting

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
	MFMA statutory reports	Malelane	Submission of good quality MFMA statutory report on time	12 signed monthly reports & quality certificate	OPEX	3 signed monthly reports submitted and quality certificate	3 signed monthly reports submitted and quality certificate	OPEX	OPEX	Yes	N/A	N/A	Signed reports
				1 signed mid-year report & quality certificate	OPEX	1 signed mid-year report & quality certificate	1 mid-year report & quality certificate	OPEX	OPEX	Yes	N/A	N/A	Signed reports
				1 council resolution on the adjusted budget report	OPEX	1 council resolution on the adjusted budget report	1 council resolution on the adjusted budget report	OPEX	OPEX	Yes	N/A	N/A	Council resolution
				1 Signed AFS & acknowledgement of receipt letter by AG	OPEX	N/A	No activity planned for this quarter	0.00	0.00	n/a	n/a	n/a	n/a

5.8 Revenue & Debtors Management

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
	Debtors Management	Malelane	Increase collection rate	8% increase in collection rate	OPEX	Increase collection rate by 2%	The collection rate has increased to 93% during the quarter under review	OPEX	OPEX	Yes	N/A	N/A	Calculations attached
			Reduce number of debtors days	Reduce the number of days of debt collection by 90 days	OPEX	Reduce the 2015/16 projected baseline by 67 days	The debtors' collection period under review is 309 days	OPEX	OPEX	No	Leopard creek not paying property rates due to dispute.	Consider raising Leopard creek as a Contingent asset.	Calculations attached
			Debtors reconciliations	12 Debtors reconciliations prepared and reviewed	OPEX	3 Debtors reconciliations prepared and reviewed	3 Debtors reconciliations were done and reviewed as planned	OPEX	OPEX	Yes	N/A	N/A	3 Debtors Reconciliations

5.9 Implement mSCOA (Municipal Standard Chart of Accounts)

PR No	Project Name	Location	Project Objective	Project Output (Deliverables)	Budget (annual) 2016/17	3 rd Quarter (Milestone/Target)		3 rd Quarter Budget		Output Result Achieved Yes/No/Partial	Explanation of Variance	Corrective Measure / Action Plan	Portfolio of Evidence
						Planned	Actual	Planned	Actual				
mSCO A01	Implement Municipal standard chart of accounts	Malelane	Ensure that the municipality establishes the mSCOA	100% implementation of the mSCOA by 30 June 2017	OPEX	75% of the approved standard chart of accounts process plan implemented. (Testing operating effectiveness of the project)	The budget on mSCOA tables was approved by Council on the 29 th of March 2017 Successfully uploaded an mSCOA compliant budget to LG data base (National Treasury) as per the requirements of MFMA circular 86	OPEX	OPEX	Partial	Waiting for the assessment results from National Treasury	Address any finding that might be raised by national treasury in terms of mSCOA requirements	Council resolution for the approval of the draft budget System report confirming that the budget was successfully uploaded on the LG data base